



## Newtown Twinning Committee Meeting Minutes 8<sup>th</sup> November 2018 / 1830

### Present:

Kate Raynor - Chair  
Kevin Wilson – Deputy Chair  
Andrew Gentle – Secretary  
Frederic Mathieu – Treasurer  
Catharyn Edwards - Minute Taker  
Cheryl Wilson  
Alwena Gentle  
Steve Page

### Apologies:

Liz Bushell  
Jon Bushell  
Paul Baron  
Richard Edwards

### **Agenda Items**

1. Welcome, apologies and minutes
2. Jum'Regal 2018 Preparations – Progress and updates
3. Any Other Business
4. Date for Next Meeting

#### **1. Minutes of Last Meeting**

#### **2. Jum'Regal 2018 Preparations**

The Discussion/update notes attached to the Agenda were discussed and the following actions agreed:

- The NPTC student interviewees were all of a very high quality and places have now been allocated. It was noted one student will require a home office travel warrant as she is a refugee. NPTC also still need to confirm their staff accompanying the students. It was noted NPTC also need to ensure collection of the students from the carpark on the return to Newtown (given the time of day the coach will be returning). NPTC has already agreed in principal funding for Hoodies to match the branding of NTC stall holders. **Action: Kevin and Andrew to arrange meeting with NPTC to confirm all outstanding travel and timetable arrangements and agree the tasks/specific stall areas the students will be allocated..**

- French students are to be matched to NPTC students for the weekend and will attend the Reception and trip to La Rochelle with their Welsh partners. Action: The French students require Pen Portraits of the NPTC students ASAP – Andrew to ask Newton at NTPC to arrange.
- Hoodies – after a vigorous debate the committee agreed on two designs (Red Zip and Grey Cymru/Wales). These will now be ordered in a variety of sizes (a selection of 4 sizes) for wearing on the stall and for sales. **Action: Andrew to get quotes for the embroidery of the NPTC logo onto the hoodies for the students and advise NPTC of choices and costings.**
- Welsh Costume – it was agreed that the NPTC ladies on the stalls will wear Welsh Costume. Cheryl from Rush has quoted for aprons, shawls and hats/bonnets at £15/person. It was agreed to purchase these as a committee so that they can be re-used at future events too. **Action: Cheryl W to confirm order with Rush.**
- Product Update: Spread sheet reviewed and updates provided on progress with product arrangements.
- Electricity provision has been confirmed for the stalls. Fred reminded the committee to remember to take adaptor plugs!
- NTA banners and flags are all prepared and ready to go!
- Craft options have also been confirmed by the committee in Les Herbiers.
- Tables – **Actions: with the Spanish no longer the committee agreed to request as much table space as possible (ideally 12 – 14 trestle tables) as it was felt that the group could fit into any amount of allocated space. It was also agreed to find out from Marie-The if there will be display or notice boards behind the stalls (as at the Craft Fair).**
- Committee agreed Display shelving will not be required as the wooden crates provided by some of the producers will be sufficient to create display features.
- Stall Management: It was agreed that each section/table/range of goods needs a named person in charge, with French speakers spread out equally amongst the table length and students allocated to each section. **Action: Kevin to collate a list of areas/stalls/tasks/responsibilities to circulate to all involved.**
- Tourist Information – **It was agreed to host a TI area with leaflets from NLTC and also a selection to be collected from Welshpool TIC.**
- Information sheets on Products/Serving Suggestions/Christmas customs – **Actions: Alwenna agreed to prepare an explanation of Plygain and Kevin to prepare one on another Christmas custom. (Kevin to check previous Tri-Potins magazines on customs previously prepped). Kevin to check the length of text required for these.**
- Coach – currently there are 29 seats confirmed. This could be accommodated in the smaller 34 seater coach if this option is still available from the coach company. Confirmation needs to be in to the coach company by next Wednesday. **Action: details of smaller coach (if this is still an option) to be discussed with Owen's coaches.**
- Payments – **Action: Andrew to chase outstanding balance payments from booked travelers.**
- Knit and Natter Group: It was advised that the group have agreed to give NTC a percentage donation for whatever craft items are sold on behalf of them. **Action:**

**produce an explanation sheet to explain the concept of charity crafts for the French!**

- **Floats – The committee agreed that we will need to confirm the number of floats required once the areas/groupings of the sale items have been allocated and agreed. At this point we will be able to ask Marie-The to arrange the appropriate number of floats.**
- **Publicity – County Times and the BBC have been made aware of the trip by Andrew with opportunities for both before and after publicity. Action – contact the Cambrian Times and Shropshire Star for the same purpose.**
- **Possible guided Walk on Saturday afternoon. Action – Andrew to contact Marie-The with numbers.**

**3. Any Other Business**

- **Committee agreed to join the Going Green For a Living Group for £10/annum.**

**4. Date for Next Meeting:**

**It was agreed the next meeting will be specifically to discuss the forthcoming Jum'Regal Trip only again.**

**Date for Next meeting:**

**Date: 21/11/18**

**Time: 1830**

**Venue: The Sportsman, Newtown.**

**With a pre-meeting at 1700 at the same venue for new members and booked travelers to meet and discuss arrangements for the trip.**

Agenda items from this meeting /forwarded to next meeting: /

**Jum'Regal preparations.**